

DCMA F²AST checklist

PR#

Review/complete the checklist below if DCMA will administer the F²AST contract order for your requirement. This checklist should be included with the F²AST checklist and forwarded to the Enterprise Acquisition Branch office (AFSC/PZIE).

Note: DCMA Customer Liaison at Robins AFB: Mr. Orlando Coriano, WR-ALC/PK, Phone: (478) 926-1134, DSN 468-1134, orlando.coriano@robins.af.mil

1. Will DCMA administer this contract? See Block 7 of DD Form 1155 (face page of contract):
2. Contact the assigned DCMA office and inform them that you will be assigning block (7) Administered By: to them. As a valuable team member of the evaluation interview, DCMA is available to review the below noted issues and provide comments/recommendations to improve contract management and execution from the critical stages of pre-award to the Post Award Orientation Conference and throughout contract execution and closeout.
NOTE: If contract is sole source to Lockheed-Greenville Contact DCMA AIMO Greenville Program Integrator Jeff Benham 864-299-7319 and Administrative Contracting Officer Glenn Auvil, 864-236-3323 and inform them that you will be assigning block (7) Administered By: to DCMA Southeast Aircraft Operations Greenville, 244 Terminal Road Bldg 1308, Greenville SC 29605-5298.
3. Surveillance Criticality Designator (SCD): Request that the SCD in block 7 be reviewed in accordance with: **FAR 42.1105 -- Assignment of Criticality Designator.**
4. Contracting officers shall assign a criticality designator to each contract in the space for designating the contract administration office, as follows:

Criticality Designator Criterion

A - Critical contracts, including DX-rated contracts, contracts citing the authority in [6.302-2](#) (unusual and compelling urgency), and contracts for major systems

B - Contracts (other than those designated “A”) for items needed to maintain a Government or contractor production or repair line, to preclude out-of-stock conditions or to meet user needs for non-stock items.

C - All contracts other than those designated “A” or “B”

5. DFARS 242.1104 Surveillance requirements states (a) (ii): The cognizant contract administration office (CAO) **shall not perform production surveillance on contracts that have only Criticality Designator C contracts**, unless specifically requested by the contracting officer.

6. Notification regarding administrative issues: If block 7 assigns administration to a DCMA Office; please list the contact information for the DCMA Administrative Contracting Officer (ACO).

ACO: _____

ACO Office Symbol: _____

ACO Email address: _____

ACO Phone/DSN: _____

7. Place of Performance: Please indicate all places of performance, including subcontractors.

8. Material and Receiving Reports (DD 250): Please cite in DO to distribute them to DCMA

9. Teammate: Please indicate all teammates to include location and *DoDAACs* /cage code

10. For all Travel line items please insert the following note: DCMA shall be notified upon completion of all travel.

11. Section E – Inspection and Acceptance: Please insert the subcontractor information for I/A.

12. The Government’s indemnification of the contractor through the Ground and Flight Risk Clause ([DFARS 252.228-7001](#)) and the Aircraft Flight Risk Clause ([DFARS 252.228-7002](#)) does not automatically flow down to subcontractor unless specifically stated in the contract. However the requirements of the DCMAI 8210.1 apply even when the Government’s assumption of risk through the [GFRC/AFRC](#) does not flow down to a subcontractor. The PCO can and should provide this coverage to the subcontractor directly via the contract and/or modification, and auto-delegate to the subcontractor’s cognizant DCMA office; otherwise, the DCMA admin office Commander will issue a letter of delegation to the named subcontractor(s).

POC: _____ Phone/DSN _____

Email: _____ Office Symbol: _____