

## AFMC revamps inspection programs: Limited, no notice inspections ahead for Robins AFMC units

BY CAPT. SEQUOIYA LAWSON  
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Air Force Materiel Command units at Robins could be inspected with limited or no notice beginning January 2009.

Limited notice will vary from three to 14 days, and no notice is considered zero to two days advance notification. This will apply to unit compliance, operational readiness and logistics standardization and evaluation team inspections.

"After two recent nuclear mishaps, the Air Force has reexamined how it maintains compliance, not just in the nuclear world but in general. AFMC has reshaped how it conducts inspections as a result," said Col. Kenneth Sharpless, Robins inspector general. "This shift in inspection policy will provide a truer picture of a unit's

readiness and compliance, which are inseparable."

Colonel Sharpless said the no notice strategy is just one part of the command-wide policy designed to remedy six shortcomings identified within its inspection programs.

It was found that planned inspections don't give commanders a method to validate day-to-day compliance. The current process allows for several months of ramp-up time, which caused a need for relearning processes and proved to be very costly.

"In addition to promoting day-to-day compliance, the no notice directive should reduce unit preparation costs," said Randall Evans, 78th Air Base Wing change manager. "Previous UCI, ORI and LSET preparations at Robins cost more than \$9 million and more than 189,000 work

hours. This equates to the work of 95 full-time employees for one year."

Colonel Sharpless said theoretically the Warner Robins Air Logistics Center could be inspected with limited or no notice as early as January 2009, but he anticipates smaller targeted inspections to be the most likely assessment conducted here next year under the new policy. Units can still expect complete IG planned inspections. The WR-ALC planned inspection vulnerability for 2009 projects potential for a UCI and/or LSET in the early fall timeframe.

The second area of concern is the need to assess performance of key processes. Performance based inspec-

tions will be developed as the remedy. "Basically we would be assessing compliance in action versus artifact search," said Colonel Sharpless.

For example, instead of reviewing stove-piped supply document control records, the IG would observe actual routine off-base shipments and receipts. This would allow the assess-

specific readiness and compliance concerns in part by using detailed trend analysis.

"The idea is to minimize big teams of the past," Colonel Sharpless said. "The IG will be using this method to target specific items to leave a smaller foot print and take a smarter look at unit operations."

Combining inspections has been identified as the solution for duplication of effort, which was identified as the fourth shortcoming addressed with current processes.

Colonel Sharpless said lessons learned after Hill Air Force Base's combined UCI/LSET inspection in August helped shaped this policy.

The combined inspection eliminates redundancy of headquarter visits

▶ see NO NOTICE, 3A



U.S. Air Force graphic by Harry Paige

### TWO BECOME ONE

## Provisional comptroller, contracting squadron stands up

BY WAYNE CRENSHAW  
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As Lt. Col. Christopher Rogers listened to President-elect Barack Obama's acceptance speech on election night, he couldn't help but think of his own challenge ahead as commander of a new squadron at Robins.

Colonel Rogers decided to borrow Mr. Obama's themes of "hope and change" for the newly activated 78th Comptroller & Contracting Squadron. On a provisional basis, the new unit combines 78th Contracting Squadron with the 78th Comptroller Squadron.

"It doesn't matter who you voted for," Colonel Rogers said at a standup ceremony Nov. 13, "because we are going to need a little hope and we are going to need to change. All of us in the 78th Comptroller & Contracting Squadron will need to get out of our comfort zones and try things and not be afraid of change."

Col. Warren Berry, 78th Air Base Wing commander, said the move toward merging the two offices began several months ago with a call from Air Force Materiel Command



U.S. Air Force photo by SUE SAPP

Lt. Col. Christopher Rogers (center) took command of the newly-formed 78th Comptroller & Contracting Squadron at an activation ceremony at the Museum of Aviation Nov. 13. The colonel, along with Col. Warren Berry, 78th Air Base Wing commander, and Maj. Ai Seto, former 78th CPTS commander, salute the flag during the national anthem.

▶ see STANDUP, 2A

## Center leaders share vision

### Requirements Symposium helps Center, industry meet needs

BY WAYNE CRENSHAW  
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Hundreds of company representatives from around the country were in Perry this week for the 6th Annual Requirements Symposium.

The symposium, held at the Georgia National Fairgrounds Nov. 19-20, began with presentations from top leaders at Robins regarding the future needs of the base. The purpose of the symposium is to give suppliers information to help them meet the needs of the base in the next two years.

Among the key themes of the speakers was the increasing emphasis on technology, automation and efficiency improvements.

"One of the largest growth areas will be software engineering," said Maj. Gen. Polly Peyer, Warner Robins Air Logistics Center commander.

General Peyer recalled a recent visit to the 573rd Commodities Maintenance Squadron to see how a critical replacement part for the T-38 Talon training jet was being made. The crew manufactured new aileron actuator levers from scratch. Faulty levers were blamed for a fatal crash that threatened to ground all T-38s.

General Peyer said she was struck by the high-tech equipment being used, a far cry from the aircraft machine shops she knew working as a maintenance officer in the late '70s and early '80s.

"In the old days they were working with lathes and grinders

▶ see SYMPOSIUM, 4A



## Bidding farewell

### Retiring AFMC commander serves as guest of honor at formal retreat ceremony

U.S. Air Force photo by AL BRIGHT

Senior Master Sgt. Scott Leach, Headquarters Air Force Materiel Command first sergeant, lowers the organization's guidon to allow Gen. Bruce Carlson, AFMC commander, to add the Air Force Organizational Excellence Award. It was part of a formal retreat ceremony, which featured a mixed, four-ship flyover by F-15s and F-16s from Eglin Air Force Base, Fla., that took place Nov. 18 in front of Headquarters AFMC at Wright-Patterson AFB, Ohio. General Carlson, who was the guest of honor at the retreat, is retiring from the Air Force after 37 years of service.

General Carlson, who took command of AFMC in August 2005, will relinquish his duties during a ceremony at the National Museum of the U.S. Air Force today. A new journey lies ahead in Texas, where the general and his wife plan to build a home on land they own near Canyon Lake, north of San Antonio.

### THINK SAFETY



Days without a DUI: 39  
Last DUI: 78th SFS

— courtesy 78th Security Forces

To request a ride, call  
222-0013, 335-5218,  
335-5238 or 335-5236.



### THE TWO-MINUTE REV

#### New turn lane

The right turn lane from Watson Blvd on to Robins Parkway will be closed from approximately Monday through Dec. 23. The closure is to construct a new asphalt turn lane. Only the turn lane will be closed. Traffic will still be able to turn right from Watson Boulevard on to Robins Parkway. For

more information call Russell Thornbury at 327-8937.

#### Christmas Tree lighting

The annual base Christmas tree lighting will be Dec. 3 at 5 p.m. on the Chapel lawn. The event will feature the Robins Elementary School Chorus and a guest appearance by Santa.

### INSIGHT



#### Motorcycle class

Robins basic riders course teaches motorcycle riders road rules, 1B

### LEGAL



#### Military Justice

Disciplinary actions for Team Robins members, 3B

### COMMENTARY



#### Gift giving guidance

Legal office offers holiday standards of conduct guidance, 5A

### WEATHER

FRIDAY		79/50
SATURDAY		70/49
SUNDAY		70/47

# Gen McCoy assumes command of AF Global Logistics Support

BY JOANNE RUMPLE  
AFMC Public Affairs

Air Force Materiel Command installed a new commander for the Air Force Global Logistics Support Center Nov. 13 in ceremonies at Scott AFB, Ill.

During those ceremonies Gen. Bruce Carlson, who leads AFMC, which is AFGLSC's parent unit, awarded command of the center to Maj. Gen. Gary T. McCoy. General McCoy replaces Col. H. Brent Baker, Sr., who had commanded the center since its inception as a provisional headquarters in May 2007.

AFGLSC is the Air Force hub for supply chain management — networking logistics experts from around the Air Force to link wholesale and retail logistics and to integrate and oversee all logistic processes, technology and resources. The center commander — whose goal is to deliver end-to-end warfighter support more rapidly and at reduced cost — oversees an organization which includes

two wings, a group, and other units located at Scott AFB; Tinker AFB, Okla.; Wright-Patterson AFB; Hill AFB, Utah; Robins AFB, Ga.; Gunter AFS, Ala.; and Langley AFB, Va.

General McCoy comes to the center from Headquarters Air Force, where he'd been Director of Logistics Readiness in the Office of the Deputy Chief of Staff for Logistics, Installations and Mission Support.

While there, he was responsible for organizing, training and equipping 33,000 people worldwide in the Air Force logistics readiness career field, including materiel and equipment management, fuels, vehicle management and operations, distribution, personal property and passenger traffic management. That included development of Air Force agile combat support concepts, doc-



Maj. Gen. Gary McCoy  
Air Force Global Logistics Support Center commander

trine, exercises and sustainment policies with the Office of the Secretary of Defense, defense agencies, the Joint Chiefs of Staff, and combatant commanders and major command staffs.

A South Carolina native, General McCoy was commissioned through the Officer Training School in July 1976 and has served in a variety of command and staff assignments. A career logistics officer, he has commanded a supply squadron and a logistics group, served staff tours at both major command and Air Staff levels, served as a deputy program manager, a joint duty officer with the Defense Logistics Agency and an air logistics center product director. He was Director of Logistics and Sustainment at Headquarters AFMC from November 2003 to January 2006.

Colonel Baker, who helped

develop the center from concept to reality, is staying on as the vice commander.

"We've been working toward the day when our plans for a two-star general officer as commander could come to fruition," Colonel Baker said. "We're really excited that we're going to be led by the senior logistics readiness officer in the Air Force. He's been involved with the Air Force Global Logistics Support Center since the beginning and is the perfect individual to lead

us as we move forward."

"I really want to thank my team for all their support during the last 18 months," Colonel Baker added. "Without that dedication and hard work, we'd never have finished melding this organization together."

About his new command, General McCoy said, "The last couple of years at the Pentagon have been challenging, exciting and productive. I leave behind a great team of Logistics Readiness Airmen

who are leaning forward to support the greatest Air Force in the world. At the same time, I really look forward to leading the center. I'm extremely proud of all the hard work and progress made by Colonel Baker and his team and will continue to build on the progress they've made. I am truly honored to join the outstanding men and women of AFGLSC and feel especially privileged to command the Air Force's premier global supply chain management activity."

## STANDUP

Continued from 1A

headquarters. The Air Force wanted to try consolidating comptroller and contracting squadrons at a handful of bases as a test, with an eye toward combining the offices at every base if the experiment works.

Robins agreed to become one of only five bases throughout the Air Force to merge the two offices on a trial basis. Robins is the only AFMC base involved in the trial.

"We had the opportunity to shape the future or we could let that opportunity go by and let the future shape us," Colonel Berry said at the activation ceremony held at the Museum of Aviation. "As far as we are concerned we would

rather break ground than be the ones toiling behind trying to catch up. This is truly a unique opportunity for you to chart the course not just for Robins, not just for the Materiel Command but for the entire Air Force."

Colonel Rogers had formerly been commander of the 78th Contracting Squadron. In an interview following the activation ceremony, he said the new squadron will be in effect on a trial basis until the summer of 2010. At that point, he said, the Air Force will determine how the merger is working and whether it should be kept and implemented throughout the Air Force.

There will be no changes in the numbers of personnel as a result of the merger, Colonel Rogers said. The contracting

squadron had approximately 80 people while the comptroller squadron had approximately 100. He also said Robins is the only base involved in the trial in which the comptroller and contracting offices are located in separate buildings. That likely won't change unless the Air Force decides to make the merger permanent.

But Colonel Rogers said being in separate buildings will require more communication as the two offices learn to work as one. The aim of the merger, he said, is to determine how the two services overlap and make the processes for both more efficient.

"There are some efficiencies we think we can gain," he said. "Certainly an objective for us is to provide the wing leadership a one-stop shop."

## PRESIDENTIAL CANDIDATE SUPPORT

Although the candidates for president remain candidates until the formal announcement of the result of the election before a joint session of Congress on Jan. 6 the Official of Special Counsel said that, "Even though Senators McCain and Obama will still be presidential candidates until Jan. 6, 2009, we do not believe that wearing their campaign t-shirts or display-

ing their pictures after Election Day is activity directed at the success of their candidacies. Accordingly, the Hatch Act does not prohibit a federal employee from doing so, even while on duty or in the federal workplace."

However, there are several points to remember:

1. This does not affect the Air Force's authority to prevent situations which may be disruptive in the workplace, even if wearing or displaying

a particular item doesn't violate the Hatch Act.

2. If an item which displays a picture of Senators Obama or McCain (or otherwise indicates support of them) also references a political party, such as the Democrats or Republicans, wear of that item still violates the Hatch Act. It is always a violation to wear or display an item supporting or opposing a political party.

— Robins Legal Office



courtesy photo

Ernest Munson, a retired chief master sergeant and Robins Military Retiree Appreciation Day organizer, shares his appreciation with Marie Berry, Mrs. Berry, a retired lieutenant colonel, who was the keynote speaker at the Nov. 15 event.

## Robins shows military retirees appreciation during annual event

BY WAYNE CRENSHAW  
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A crowd of about 200 people came out Nov. 15 for Robins' annual Military Retiree Appreciation Day.

The event is held each year to honor military retirees from all service branches and their families.

The keynote speaker was retired lieutenant colonel Marie Berry, a registered nurse. She talked about her experiences treating patients in an intensive care unit at a hospital in Germany. She is the wife of Col. Warren Berry, commander of the 78th Air Base Wing.

Col. William Willis, deputy command chaplain in the Air

Force Reserve Command, also spoke. He talked about the role of the reserve chaplain's service since 9/11. Col. Berry gave the official welcome.

Attendees also heard presentations on the procedures and benefits of the 78th Air Base Wing pharmacy, and on the Tricare dental program.

Flu vaccinations were given as well as hospital wellness checks.

Ernest Munson, director of the Retiree Activities Office, said this year's event was the largest in the three years that Military Retiree Appreciation Day has been held as a regular annual event.

The event was held at the Heritage Club. It included a breakfast and a lunch.

## NO NOTICE

Continued from 1A

and allows for integrated planning since AFMC IG performs overall scheduler, planner and gatekeeper functions.

In order to effectively meet the demands of these new inspection initiatives, unit self inspection programs will be standardized throughout AFMC. This is the fifth area identified, and will give commanders a robust self-assessment infrastructure.

"There may be differences in terms of mission, but the programs should be executed in the same way," said Chief Master Sgt. Michael Holt, self inspection program manager for the Robins IG office. "Charity begins at home. If the 402nd Maintenance Wing has a fix that will help the 78th ABW, there's no need to reinvent the wheel which would cost money that we don't have to spend."

Chief Holt said the stan-

dard structure will benefit the entire command because similar functions at different centers will also be better able to share information.

"Once problem areas are identified, we can see if the fix has already been discovered at another location," Chief Holt said. "The cross flow of information will be a win win for the Air Force, taxpayers and warfighters."

Last, the need to specifically validate key processes in handling nuclear weapon related material will be remedied by conducting targeted NWRM compliance inspections.

These types of inspections would most likely be focused on processes within the 542nd Combat Sustainment Wing and may include other organizations within the Center.

The Rev-Up will be publishing a series of articles focused on compliance throughout the Center as it prepares for the AFMC inspection policy shift.

## Group commander named 'Top Gun' in Excellence-in-Competition pistol match

Col. Patrick Higby, 78th Mission Support Group commander, earned "Top Gun" honors at the 78th Security Forces Squadron's first-ever Excellence-in-Competition pistol match.

More than 70 Team Robins military personnel competed in the event, which was held at the Combat Arms Range here on base Nov. 15.

"In addition to being a great opportunity to come together for some friendly competition, the top 10 percent qualified for the Air Force Excellence-in-Competition bronze marksmanship badge," said Tech. Sgt. Jerrod Tracht, 78th SFS.

— Courtesy 78th SFS

The top eight shooters and qualifiers for the EIC badge were (in rank order):

- Col. Patrick Higby, 78th MSG, 284 points
- Staff Sgt. Michael Buck, 78th SFS, 270 points
- Col. Matt Hoose, 78th Operational Support Squadron, 248 points
- Maj. Russell Stilling, 78th SFS, 246 points
- Master Sgt. 16th Airborne Command and Control Squadron, 243 points
- Master Sgt. Lisa Gonzalez, 78th Logistics Readiness Squadron, 242 points
- Staff Sgt. Ashley Austin, 78th SFS, 228 points
- Senior Airman Michael Bambarger, 78th SFS, 228 points



Courtesy photo  
Col. Patrick Higby, 78th Mission Support Group commander, fires at the Combat Arms Range. The colonel was the winner of the Excellence-in-Competition pistol match Nov. 15.

## Band of U.S. Air Force Reserve to perform free holiday concert

The Air Force Reserve Command will present its free annual holiday concert by the Band of the U.S. Air Force Reserve at the Museum of Aviation Dec. 11.

This annual event starts at 7 p.m. and features an eclectic mix of holiday songs, including classic holiday carols, novelty segments and sing-alongs.

"Throughout this past year, the band has entertained millions of people across the country as well as many of our deployed troops overseas," said Maj. Donald Schofield, band commander. "Right now, members of the Band of the Air Force Reserve are preparing to deploy in support of

Operation Iraqi Freedom and Operation Enduring Freedom. We're thrilled to share the gift of music with both our deployed troops and with our



performance takes place in the museum's Century of Flight Hangar. Doors open at 6 p.m. for the 7 p.m. concert. Seating is limited.

The Band of the U.S. Air Force Reserve consists of 50 full-time professional musicians who are assigned to the Air Force Reserve Command.

The band travels in excess of 100,000 miles per year performing more than 400 concerts.



U.S. Air Force photo by SUE SAPP  
Maj. Gen. Polly Peyer, Warner Robins Air Logistics Center commander, speaks at the 6th Annual Requirements Symposium Nov. 19.

## SYMPOSIUM

Continued from 1A

and hand tools," General Peyer said. "But I went into a shop that's got computers and robotics."

Also speaking in the opening session were Marian Fraley, vice director of the 402nd Maintenance Wing; Col. Joseph Veneziano, commander of the 542nd Combat Sustainment Wing; Col. Tim Freeman, commander of 330th Aircraft Sustainment Wing; Col. Warren Berry, commander of the 78th Air Base Wing; and Patty Martin, director of the 638th Supply Chain Support Squadron.

After the initial overview, the symposium broke into 41 smaller sessions held over two days in which details were given on specific projects and purchases scheduled for the coming year.

The symposium wasn't just about letting suppliers know about specific purchases on the horizon. Leaders were also soliciting ideas for products and services to help the base achieve its mission. Colonel Berry noted that a focus of the 78th ABW is reducing energy costs, and he welcomed any ideas that could help toward that goal.

"At the end of the day, energy is a big, big cost to us," he said.

## IN BRIEF

### HAIL AND FAREWELL

A Hail and Farewell will be held today at Horizons at 4 p.m. For more information call 1st Lt. Lurie Walton at 222-4249.

### CHIEF MASTER SERGEANT PROMOTION

A chief master sergeant promotion party will be today at 3 p.m. at the Heritage Club. Come out and congratulate Team Robins' newest chief master sergeants.

# Commentary

"Neither a wise nor a brave man lies down on the tracks of history to wait for the train of the future to run over him."

— former President Dwight D. Eisenhower

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Editorial content is edited, prepared and provided by the Office of Public Affairs at Robins Air Force Base, Ga. All photographs are Air Force photographs unless otherwise indicated. Stories and briefs must be submitted as a Word document. They may not exceed two pages, double spaced. They must be typed using the Times New Roman font, 12-point type, with 1-inch margins. All submissions will be edited to conform to Associated Press style. Submission does not guarantee publication.

Submissions must be received by 4 p.m. the Monday prior to the requested Friday publication. They should be e-mailed to kendahl.johnson@robins.af.mil. Submissions should be of broad interest to the base populace. If there are further questions, call Kendahl Johnson at (478) 222-0804.

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The Robins Rev-Up is published 50 times a year on Fridays, except when a holiday occurs during the middle or latter part of the week and the first and last Fridays of the year. To report delivery issues, call Kendahl Johnson at (478) 222-0804.

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## Commander's Action Line

The Action Line is an open-door program for Team Robins personnel to give kudos, ask questions or suggest ways to make Robins a better place to work and live.

The most efficient and effective way to resolve a problem or complaint is to directly contact the organization responsible. This gives the organization a chance to help you, as well as a chance to improve their processes.

Col. Warren Berry  
78th Air Base Wing,  
commander

<https://wwwmil.robins.af.mil/actionline.htm>

Please include your name and a way of reaching you so we can provide a direct response. Anonymous action lines will not be processed. Discourteous or disrespectful submissions will not be processed.

Action Line items of general interest to the Robins community will be printed in the Robins Rev-Up.

To contact the Action Line:  
Call 926-2886 or for the quickest response, e-mail [action.line@robins.af.mil](mailto:action.line@robins.af.mil).

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- ▶ Security Forces 327-3445
- ▶ Services 926-5491
- ▶ Equal Opportunity 926-2131
- ▶ Employee Relations 926-5802
- ▶ Military Pay 926-3777
- ▶ IDEA 926-2536
- ▶ Base hospital 327-7850
- ▶ Civil engineering 926-5657
- ▶ Public Affairs 926-2137
- ▶ Safety Office 926-6271
- ▶ Fraud, Waste, Abuse 926-2393
- ▶ Housing Office 926-3776
- ▶ Chaplain 926-2821

## Robins legal officials offer holiday guidance

The holiday season is traditionally a time of parties, receptions, and exchanging gifts. However, even at the holiday season, the Standards of Conduct apply.

To ensure you don't unwittingly violate the standards, a brief summary of the applicable rules is set out below.

Federal personnel may not accept gifts offered because of their official positions or offered by a "prohibited source." A prohibited source is anyone who:

- ▶ Seeks official action by the employee's agency;
- ▶ Does business or seeks to do business with the employee's agency;
- ▶ Conducts activities regulated by the employee's agency;
- ▶ Has interests that may be substantially affected by the employee's performance of duty; or
- ▶ Is an organization composed of members described above.

### Parties, open-houses, and receptions hosted by non-prohibited sources:

1. Federal personnel may attend social events sponsored by non-prohibited sources if no one is charged admission. (Most holiday receptions and open-houses are covered by this rule.)
2. Federal personnel may also attend other events permitted by the following exceptions. The general rule is that federal personnel may not accept gifts from prohibited sources, including contractors and contractor personnel. But the following exceptions apply:

— Federal personnel may accept gifts (other than cash) not exceeding \$20, as long as the total amount of gifts that the personnel accepts from that source does not exceed \$50 for the year.

— Federal personnel may accept gifts, even from a contractor employee that are based on a bona fide personal relationship. (Personal gifts are actually paid for by the contractor employee rather than the contractor.)

— Federal personnel may generally attend an open-house or reception, and accept any gift of refreshments if it is a widely-attended gathering, and the employee's supervisor determines that it is in the agency's interest that

the employee attends. Contact our office before attending an event that you believe is a widely attended gathering.

— Federal personnel may accept invitations (even from contractors) that are open to the public, all government employees, or all military personnel.

— Federal personnel may accept invitations offered to a group or class that is not related to government employment. (For example, if the building owner where your office is located throws a reception for all of the tenants of the building.)

— Refreshments consisting of soft drinks, coffee, pastries, or similar refreshments not constituting a meal may be accepted since they are not considered to be a gift.

— Outside business or other relationship results in attendance at an event. For example, a federal employee's spouse works at Company X. The Federal employee may accompany the spouse to the Company X employee's holiday party since the invitation is to the spouse as a Company X employee, and not to the federal employee because of his or her position.

### Parties, open houses and receptions hosted by other federal personnel:

— Invitation from your subordinate: You may accept personal hospitality at the residence of a subordinate that is customarily provided on the occasion.

— Invitations from your boss or a co-worker: No restrictions. Enjoy!

### Gifts and gift exchanges between federal personnel:

Supervisors may not accept gifts from subordinates or federal personnel who receive less pay. Exceptions:

— During holidays, supervisors may accept gifts (other than cash) of \$10 or less from a subordinate.

— Supervisors may accept food and refreshments shared in the office and may share in the expenses of an office party.

— If a subordinate is invited to a social event at the supervisor's residence, the subordinate may give the supervisor a hospitality gift of the type and value customarily given on such an

occasion. There are no legal restrictions on gifts given to peers or subordinates; however, common sense should apply.

### Gifts and gift exchanges that include contractor personnel:

— Gifts from contractors, even during the holidays, may not exceed \$20.

— Gifts to contractors: Check with the contractor, since many contractors have codes of ethics that are similar to Federal rules and therefore may preclude the acceptance of gifts.

### Other Important Information:

— You may not solicit outside sources for contributions for your party. This includes funds, food, and items.

— Generally office parties are unofficial events, and you may not use appropriated funds to pay for them.

— Beware that door prizes or drawings could involve gambling, which would require compliance with state statutes and Federal regulations.

— You may not use appropriated funds to purchase and send greeting cards.

— As a general rule, participation at holiday social events is personal, not official, and therefore use of government vehicles to and from such events would not be authorized.

However, there may be very limited circumstances in which a senior official or officer is invited to attend because of his official position and where he or she will be performing official functions at the event as opposed to being invited because he or she is an important person. In these situations, use of a government vehicle may be authorized, subject to normal "home-to-work" transportation restrictions.

Note, however, that it would be difficult to justify the use of a government vehicle when a function involves one's immediate staff or events composed of personal friends. All requests for use of a government vehicle to attend holiday social events should be reviewed on a case-by-case basis.

### Rules applicable to contractor employees:

Many contractors have rules of ethics or business practices that are similar to the federal rules. Take these rules into consideration before offering contractor employees gifts or opportunities that they may not be able to accept.

For more information or if you have any questions, contact Paul Davison at 222-0571.

— Courtesy 78th ABW/IA



U.S. Air Force file photo  
Military, civilian and contract employees should know and abide by rules regarding holiday events and gift giving.

## Energy Wise with Commander Kill A Watt

The 78th Air Base Wing energy office now provides Team Robins an avenue to make a difference in the battle to reduce our energy impact here in Middle Georgia.

By sending your questions, comments and suggestions to our watchful staff, we can do our part in helping make Robins Air Force Base an environmentally friendly place to live work and play.

Email your energy-related questions or concerns to: [commanderkillawatt@robins.af.mil](mailto:commanderkillawatt@robins.af.mil).

For many, November is the start of the holiday season: the visiting guests, the extra helpings of that special dish, sitting back catching another football game, or running holiday lights around the home.

It's also a time when we think about the past, and the year to come. I started thinking about our great start in conserving energy. We, at the energy office, worked with base agencies and identified ways we could save resources. But, I've recognized just how far we have to go.

One of the greatest results I've found when it comes to saving energy is seeing the smart practices we've applied at work can actually be smart practices to use at home.

Energy conservation can be 20 percent book knowledge and 80 percent behavior. What we want members to do is change some basic practices at home as well as at work. Think in terms of short, medium and long term goals.

Short-term goals can be simple changes like turning off unneeded lights and appliances, adjusting thermostats, and

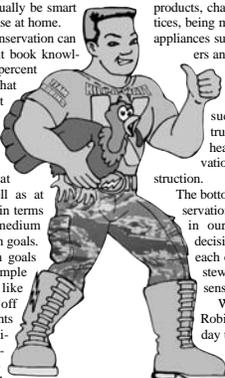
closing doors.

Midterm goals consist of making decisions about buying energy saving products, changing energy usage practices, being mindful of the use of large appliances such as refrigerators, washers and dryers.

Long-term goals should include energy savings on a larger scale such as automobiles and trucks, air conditioning and heating, and building renovations, insulation and construction.

The bottom line is that energy conservation and considering energy in our buying and designing decisions is a good thing that each of us can do. Being good stewards of resources makes sense at home and at work.

Wishing all of Team Robins a happy and safe holiday to you and your families,  
— Commander Kill A Watt



Don't be a turkey. Stop gobbling up energy.

## ENERGY SAVINGS

- ▶ Unplug your Christmas tree when not home ... this saves energy and helps prevent fires with a real tree
- ▶ Lower thermostat temperatures when you're not home
- ▶ Use LED Christmas and holiday lights
- ▶ Do your holiday baking during the coolest part of the day ... helps warm your house
- ▶ Turn-off outside Christmas lights before you go to bed ... saves on your energy bills
- ▶ Unplug TVs, DVDs, and radios when not in use
- ▶ Unplug space heaters and fans
- ▶ Give the gift of a lower energy bill to RAFB ... turn off the lights, unneeded equipment, computer monitors at the end of your work day



Rider instructor Donn Johnson gives instructions on driving safely during the basic riders course Nov. 17.

U.S. Air Force photos by SUE SAPP

# Learning curves

Team Robins motorcycle riders participate in mandatory basic riders safety course



Manuel Lopez, front, listens to instructions about looking to the side before undertaking a driving maneuver.

BY WAYNE CRENSHAW  
wayne.crenshaw.ctr@robins.af.mil

The temperatures are dropping and so is the price of gas, but the numbers of people wanting to ride motorcycles to work at Robins continues to rise.

In biting cold weather, the Basic Rider Safety Course was held this week in a location considerably more visible than normal. Due to work being done on the normal training range near the Gator Air Base on the south end of the base, the old training course in the parking lot outside the 78th Air Base Wing headquarters was reclaimed.

The two-day course emphasizes maneuvering skills so that riders can avoid other vehicles or dangerous objects in the road.

Ernie Griffin, an air logistics specialist in the 560th Aircraft Maintenance Squadron, was one of seven riders in the class this week. He has held a motorcycle license for years, although he hadn't ridden much until he bought a 2008 Harley

Davidson Electra Glide four months ago. It's a big touring bike and not the easiest to maneuver, but Mr. Griffin found the class helpful.

"I've learned a lot," he said as the class was wrapping up. "I've learned I can make that big bike do things that I didn't know it could do."

The class dramatically improved his confidence in his ability to quickly avoid a hazard.

"I feel 100 percent better about it," he said.

The class, which is mandatory for anyone who wants to ride a motorcycle on base, is taught by volunteers. One of those is Master Sgt. Scott Main, who works in maintenance in the 116th Air Control Wing. He said he has been riding motorcycles since he was five years old.

"I've never had anybody leave this class and say 'I didn't learn anything,'" Sergeant Main said.

To learn more about motorcycle safety and the "See Me Save Me" campaign, see [www.robins.af.mil/library/factsheets/factsheet.asp?id=13379](http://www.robins.af.mil/library/factsheets/factsheet.asp?id=13379).



Airman 1st Class Nathaniel Juarez adjusts his helmet before riding through one of the practice exercises.



Rider instructor Master Sgt. Scott Main gives instructions for the riders to come to a safe stop.



Class members maneuver slowly through cones set up on the course.

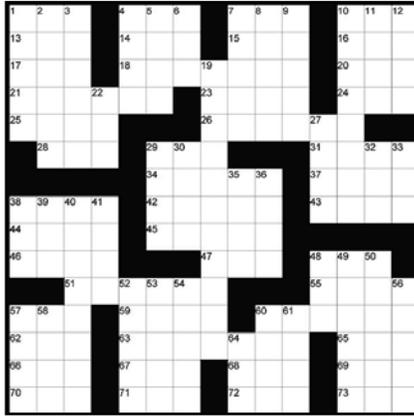
28 The Robins Rev-Up ■ November 21, 2008

## DONATE YOUR LEAVE

Employee-relations specialists at 926-5307 or 926-5802 have information and instructions concerning requests to receive or donate annual leave. To have an approved leave recipient printed in the Robins Rev-Up, wings should send information to Lanorris Askew at: lanorris.askew@robins.af.mil.

Submissions run for two weeks. The following person has been approved as a leave recipient: **Melanie Farris**, HQ AFRC/FMA. POC is **Naomi Clark** at 327-1425.

## CROSSWORD PUZZLE



### The First State Base

By Capt. Tony Wickman  
USAF Public Affairs

#### ACROSS

1. Sack
4. Start of British warships
7. Pig's place
10. Health resort
13. Org. catering to American service members
14. Paddle
15. Article
16. Barbie's pal
17. DOD's largest combat services support org.
18. Word formed by reordering the letters of another word
20. Desire
21. C-5; jet plane at the First State base
23. Point A to B connector
24. Mil. pay entitlement during a PCS
25. Oklahoma town home to the 71st Flying Training Wing
26. Arte
28. Mass. senator Kennedy
29. Former Kansas senator, presidential candidate Dole
31. SE Asia country
34. Fat
37. Site for a LGM-30G Minuteman
38. Sore
42. Lame
43. Terminates
44. Box
45. Rubbebeck
46. Bugle
47. Pink Floyd's Barrett
48. Hallucinogenic drug popular in the 1970s
51. Revise or correct again, as a manuscript
55. Epidemic
57. Hawaiian dish
59. Ancient knowledge
60. Music device
62. Stomach muscles
63. Gulp
65. Explorer or Trailblazer
66. Also
67. Author
68. Adult male person

69. Lyrical poem
  70. Blue \_\_\_\_; First State official bird
  71. Before, poetically
  72. NBC competitor
  73. Neither's literary partner
- DOWN**
1. Finch
  2. Inclined
  3. Hockey net minder
  4. Scam
  5. A lot
  6. USAF E-4
  7. Deprive
  8. Feudal lord or baron in Scotland
  9. Middle East country; site of USS Cole bombing
  10. C-47; plane flown at the First State base
  11. Undress
  12. Tennis model Koumikova
  19. C-17; jet plane the First State base
  22. Compute
  27. Otherwise
  29. Swamps
  30. Newspaper section to avoid?
  32. Ancient
  33. USAF PME for O-3s
  35. Agile
  36. Beheld
  38. Burn residue
  39. USN E-7
  40. Col. Steven \_\_\_\_; current commander of the First State base
  41. Sea bird
  48. Mature and natal lead-in
  49. Charles C. \_\_\_\_ Center for Mortuary Affairs; First State base tenant unit
  50. False or counterfeit; fake
  52. Runaway to marry
  53. First State base namesake; home to the 436th AW
  54. Lady you should say goodnight to?
  56. Float
  57. Road
  58. Musical instrument
  60. Pierce
  61. Hamilton bills
  64. MAJCOM First State base is assigned

## SOLUTION



## 78th FSS BRIEFS

### FRIDAY

The teen center will hold Keystone meetings Nov. 21 at 6 p.m. and money matters classes Nov. 21 and 22 at 6:45 p.m. The monthly fine arts and photography submissions are due by Nov. 26. For more information call the teen center at 926-5601.

### Bring your lawn chairs and blankets to Movies Under the Stars

Nov. 21 for a presentation of "Pinocchio" and register to win a free webcam. The movie will start at dark behind the Heritage Club. During inclement weather, the movie will move to the Youth Center gymnasium. For more information call the community center at 926-2105.

### SUNDAY

A Thanksgiving big bingo will be played Nov. 23 with door prizes, snacks and more. Joint Forces Bingo is located in the east wing of the Heritage Club. The hours are Tuesday, Wednesday, Thursday and Friday with games starting at 7:15 p.m. Games begin at 2:45 p.m. on Sundays. Enjoy bar bingo five nights a week at 8 p.m. Anyone with an active-duty, reserve, guard, retired, DOD or family member ID card can play. The entry fee is free to all Robins' club members, bona fide guests and active-duty or retired widow club members and \$5 for eligible non-club members. For more information call the Heritage Club at 926-4515.

Watch WWE Wrestling "Survivor Series" Nov. 23 in the Heritage Club. The action begins at 8 p.m. for both events. All ranks and grades welcome. Cost is free for members and \$5 for nonmembers. For more information call the Heritage Club at 926-2670.

### UPCOMING

Child Care requests are being accepted for school-age children to attend the Robins school-age program during the November break for Houston County Schools. Care will be offered Nov. 24 - 26 from 6:30 a.m. to 6 p.m. at the youth center. Please use the online child care request form located at [www.robinservices.com](http://www.robinservices.com) to apply. Contact Vera Keasley at 926-6741 for more information.

Let's celebrate Native American Heritage Month with the Arts & Crafts Center by making kids crafts dream catchers. Classes will be Nov. 24 from 10 to 11:30 a.m. and Nov. 25 from 4 to 5:30 p.m. Cost is \$5 and includes supplies for children five years and older. For more information call the center at 926-5282.

## Open 'Fore' Thanksgiving



U.S. Air Force photo by SUE SAPP  
The Pine Oaks Golf Course will be open Thanksgiving Day, Nov. 27 until 1 p.m. for your golfing pleasure. For more information call 926-4103.

6:30 p.m. (dance energy class). For more information call the youth center at 926-2110.

The youth center will hold a 3-on-3 basketball tournament Nov. 25 at 4:30 p.m. and a career research Nov. 26 at 3:30 p.m. For more information call the youth center at 926-2110.

A Thanksgiving buffet will be held at Horizons Nov. 27 from 11 a.m. to 2:30 p.m. The traditional turkey dinner with all the trimmings, including salad and dessert bar, will be served. Reservations are required for parties over 10 people. Cost for members is \$12.95, guests \$14.95 and children three - 10 years old, \$7.95. Open to all ranks and grades. For more information call Horizons at 926-2670.

All active-duty and retired military members and their families are invited to a traditional Thanksgiving meal at Wynn Dining Facility. The meal will be served by Robin leadership from 11 a.m. to 2 p.m. Nov. 27 for Airmen and Airmen with families and guests and retirees with families. The evening meal for Airmen only will be served from 2 to 4 p.m. Enjoy steamship round, roast turkey and baked ham, cornbread dressing, rice pilaf and mashed potatoes, peas, green beans, cream corn and more holiday fare. For more information call the dining facility at 926-6596.

### ONGOING

Dance classes are now being offered on Tuesdays for \$40 a month. Classes for three - four years old are held from 3:30 to 4:30 p.m. (ballet/tap), five - eight years old from 4:30 to 5:30 p.m. (ballet/tap) and 13 years and older from 5:30 to

6:30 p.m. (dance energy class). For more information call the youth center at 926-2110.

Tickets are available for home games to see the Atlanta Thrashers, cost \$21 - \$93 and Atlanta Hawks, cost \$15 - \$65. Prices vary based on ticket location. For more information call ITT at 926-2945.

Attention all artists, the Arts and Crafts Center would like to display Native American Indian influenced arts and crafts during the month of November. Anyone who has created a painting, drawing, pottery or craft of or inspired by Native American Indians please bring it in the first week of November, and we will display it throughout the month November. For more information call the Arts & Crafts Center at 926-5282.

The Child Development Centers East and West have openings for ages six weeks through 5 years old. Both centers are accredited by the National Association for the Education of Young Children and offer full time care. Hourly care is available at CDC West. For more information call CDC East or West at 926-5805 or 926-3080.

A Fantasy in Lights/Calloway Gardens trip will be held Dec. 22 in Pine Mountain, Ga. Cost is \$45 per person, \$65 for one parent and child and \$75 for couples. Meet at outdoor recreation at 2 p.m. for departure at 2:15 p.m. Van will return around midnight. A minimum of 10 people is required for outdoor recreation to host this trip. Register by Dec. 10 at outdoor recreation, Bldg. 914. For more information call 926-4001.

## 78th FSS PHONE DIRECTORY

- Services ..... 926-5491
- Community Center ..... 926-2105
- Outdoor Rec ..... 926-4001
- Arts & Crafts ..... 926-5282
- Horizons ..... 926-2670
- Heritage Club ..... 926-7625
- Library ..... 327-8761
- HAWC ..... 327-8480
- Fitness Center ..... 926-2128
- Fitness Center Annex ..... 926-2128
- Youth Center ..... 926-2110
- ITT ..... 926-2945
- Bowling Center ..... 926-2112
- Pine Oaks G.C. .... 926-4103
- Pizza Depot ..... 926-0188

Additional information on Services events and activities can be found in **The Edge** and at [www.robinservices.com](http://www.robinservices.com)

## CHAPEL SERVICES

### Catholic

Catholic masses are at the chapel each Saturday at 5:30 p.m., Sunday at 9:30 a.m., on Holy Days of Obligation at noon and 5 p.m., vigil the day before, and Monday through Friday at noon. The Sacrament of Reconciliation is Saturday from 4:30 to 5:15 p.m.

### Islamic

Islamic Friday Prayer (Jum'ah) is Fridays at 2 p.m. in the chapel annex rooms 1 and 2.

### Jewish

Jewish service is Fridays at 6:15 p.m. at the Macon synagogue.

### Orthodox Christian

St. Innocent Orthodox Church service is at the chapel on the second Tuesday of each month at 5 p.m.

### Protestant

The traditional service meets Sunday in the Chapel at 11 a.m. featuring hymns, anthems, congregational prayers and readings. Contemporary service meets at 6 p.m. in the Chapel sanctuary, singing the latest praise and worship music. The gospel service meets at 8 a.m. at the Chapel, praising God with inspirational music. Religious education meets in Bldg. 905 at 9:30 a.m.

## NOW PLAYING



FRIDAY — 7:30 P.M.  
**QUARANTINE**  
RATED R

Television reporter Angela Vidal and her cameraman are assigned to spend the night shift at a Los Angeles Fire Station. After a routine 911 call takes them to a small apartment building, they find police officers already on the scene in response to blood-curdling screams coming from one of the apartment units.



SATURDAY — 7:30 P.M.  
**BODY OF LIES**  
RATED R

Roger Ferris is the best man U.S. intelligence has on the ground. In operations that take him around the globe, Ferris's next breath often depends on the voice at the other end of a secure phone line—CIA veteran Ed Hoffman. Hoffman is on the trail of an emerging terrorist leader who has orchestrated a campaign of bombings while eluding the most sophisticated intelligence network in the world. To lure the terrorist, Ferris will have to penetrate his murky world.

THE BASE THEATER WILL BE CLOSED NOV. 28-29 FOR THANKSGIVING HOLIDAY WEEKEND



UPCOMING:  
**THE SECRET LIFE OF BEES**  
RATED PG-13

Taken in by the intelligent and independent Boatwright sisters, Lily finds solace in their mesmerizing world of beekeeping.

Tickets: \$4 adult; \$2 children (11 years old and younger). For more information, call the base theater at 926-2919

## Military disciplinary actions

Commanders and first sergeants, in concert with the Office of the Staff Judge Advocate, are responsible for ensuring good order and discipline on Robins Air Force Base. There are many avenues available to meet this responsibility. Examples include trials by courts-martial, Article 15s, administrative discharges, and the U.S. Magistrate's Court. Actions recently reviewed by the 78th Air Base Wing legal office include:

**Court-martial:**  
 ▶ An airman 1st class was found guilty in a General Court-Martial for two counts of carnal knowledge for having sex with a child who attained the age of 12 but was under the age of 16, sodomy upon a child who had attained the age of 12 but was under the age of 16, and indecent acts upon the body of a female who was under the age of 16.

The accused admitted to having sexual relationships with both girls and to knowing the girls were 14 and 15 years old at the time of their sexual relationship. The accused initially made contact with one victim through "MySpace" in January or February 2007, and met the other victim at a local commercial establishment in January 2007.

The accused requested to be tried by military judge alone, and was sentenced to a reduction to E-1, Bad Conduct Discharge and three years confinement. According to the charges, the Accused may also have to register as a sex offender with his state of residency. He is presently serving time at the Miramar Naval Brig in California.

**Article 15s**  
 ▶ A 2nd lieutenant was AWOL



from training from July 3 to July 12. During the investigation, he willfully and dishonorably endeavored to influence the testimony of two lieutenants by asking them to provide false statements to members of their chain of command if they were asked about the lieutenant's whereabouts, which conduct was unbecoming of an officer and a gentleman. As punishment, the 2nd lieutenant received forfeitures of \$1,277 pay and a reprimand.

▶ A staff sergeant was indebted to a federal credit union for a loan and failed to pay the loan. As punishment, the staff sergeant received a reduction to the grade of senior airman suspended for six months, forfeiture of \$498 pay suspended for six months, and a reprimand.

▶ An airman 1st class showed up to work an hour late. The member previously received a letter of reprimand from the commander for the same offense, one month prior. As punishment, the airman 1st class received a forfeiture of \$185 pay per month for two months.

▶ An airman 1st class failed to show to physical training formation. The member had to be woken at his dormitory by two NCOs. As punishment, the airman 1st class received a reduction to the grade of airman suspended for six months and restriction to the limits of Robins for 30 days.

**Discharges**  
 ▶ An airman 1st class received an Under Honorable Conditions (General) service characterization discharge for wrongful use of cough and cold relief medicine while deployed.

▶ An airman received a general service characterization discharge for wrongful use of marijuana. This member had previously been punished under Article 15, UCMJ for this offense.

## Mass notification system comes to Robins

In August, Air Force Materiel Command awarded a contract to AtHoc for a Command-wide Emergency Alerting System. AFMC has made a significant investment in AtHoc's IWSAlerts™ software to create a command-wide, network-centric Emergency Mass Notification System for emergency notification and personnel accountability.

The AtHoc IWSAlerts system is capable of notifying up to 125,000 AFMC personnel, across 11 locations, within minutes of an emergency event all from a single centralized web-based instance. Notifications can range from Force Protection Condition changes and anti-terror warnings to natural disaster alerts for approaching tornados, hurricanes or other emergency situations.

Several AFMC bases

installed AtHoc IWSAlerts starting in 2006 for their local alerting needs. An expansion to provide support to Robins AFB began in May of this year. This expansion was implemented through Eglin AFB and includes the Robins desktop client installations.

All AFMC Command Posts, including the AFMC Command Center, will receive this capability. The Command Post is the base "owner" of the system and can send base notifications or alerts and provide reports to the commander as needed.

The AFMC Command Center will maintain unrestricted global access and be able to alert all AFMC personnel. The Network Control Center and Base Weather will also have the capability to send alerts. In addition to these organizations, the Installation

Commander has the authority to approve other entities the ability to send alerts on a case by case basis.

Implementation of this command-wide capability began in September 2008 and follows in the footsteps of several other MAJCOMS including AFRC and ACC.

Robins was scheduled to begin deployment of the software Nov. 18. Pre-notification will be sent via email and posted on the Robins Splash Page before client installations are performed.

The client installation phase should be transparent to the user. Once complete, it is easy for an end user (alert recipient) to know when communication is in place from their desktop, as indicated by the small purple globe in the system tray icon indicating connectivity. When there is no communication a different icon

appears. In such a case contact 6-HELP.

End user responsibilities are simple; keep your contact information updated and respond to alerts in a timely manner by following the provided instructions.

You can update your contact information by using the AtHoc IWSAlerts Self Service module; just right click on the purple globe and select "Access Self Service" and update accordingly. An alert will have a specific set of instructions to respond to. Ensure you read the entire alert and/or listen to the entire message then respond accordingly.

If you have not received the small purple globe in your system tray by Nov. 28, please contact 6-HELP or contact IT Central (the blue star on desktops).

— Courtesy 78th Communications Squadron

## THANKSGIVING — HOLIDAY HOURS

### OPEN

- ▶ Base Library, Nov. 26 10 a.m. to 7 p.m.
- Nov. 28 - 29 10 a.m. to 5 p.m.
- Nov. 30 noon to 5 p.m.
- ▶ Bowling Center, Nov. 28 - 29 1 to 11 p.m. Nov. 30 1 to 6 p.m.
- ▶ Fitness Center, Nov. 28 8 a.m. to 2 p.m.
- ▶ Flight Kitchen, normal hours of operation
- ▶ Golf Course, normal tee times
- ▶ Lodging
- ▶ Horizons, Nov. 27 11 a.m. to 2:30 p.m. (only) for Thanksgiving buffet.
- ▶ Rasile Indoor Pool, Nov. 28 8 a.m. to 2 p.m.
- ▶ Wynn Dining Facility, Nov. 27 for Thanksgiving meal from 11 a.m. to 2 p.m., military personnel from 2 to 4 p.m.
- ▶ Youth Center, Nov. 24 - 26 from

### noon to 6 p.m.

### CLOSED

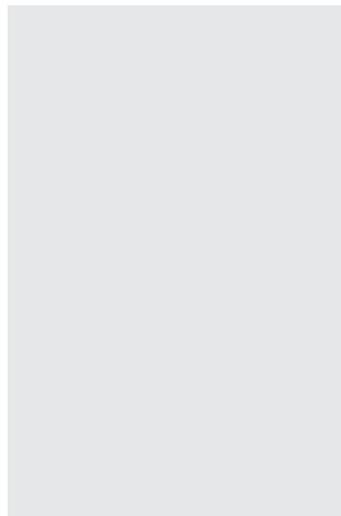
- ▶ Aero Club, administration and sales
- ▶ Airman and Family Readiness Center
- ▶ Airman Leadership School
- ▶ Arts & Crafts Center
- ▶ Auto Skills Center
- ▶ Base Library
- ▶ Base Restaurant
- ▶ CDC East and West
- ▶ Community Center
- ▶ Education Office
- ▶ Equipment Rental Center
- ▶ Family Child Care
- ▶ First Term Airman Center
- ▶ Fitness Center Annex
- ▶ Flight Line Dining Facility (fast food)
- ▶ Food Service Office
- ▶ Heritage Club

- ▶ Honor Guard
- ▶ Mortuary Affairs/Readiness
- ▶ Horizons
- ▶ Human Resource Office
- ▶ Information, Tickets and Travel
- ▶ Marketing
- ▶ Military Personnel Element
- ▶ Pizza Depot
- ▶ Professional Development Center
- ▶ Resource Management Office
- ▶ Robins Elementary School Office
- ▶ Skeet Range
- ▶ Teen Center
- ▶ US Veterinarian Services
- ▶ Wood Hobby shop
- ▶ Youth Center
- ▶ Military Clothing Sales Store
- ▶ Service station, retail store
- ▶ Church's Chicken
- ▶ Cinnabon
- ▶ Robin Hood
- ▶ Baskins Robbins
- ▶ Flower Shop / Alterations / Optical

**What's your favorite Thanksgiving Tradition?**

 Alex Barringer 578th CBSS "Turkey with dressing stuffed in the turkey, Honey Baked Ham and celery stuffed with pimento cheese. Nobody really eats the celery but it's still a tradition."	 Angela McCormack 578th CBSS "Being with my family and I love to eat."	 James Smith 578th CBSS "Getting together with the family."	 Kevin Shanahan 402nd EMXG "We have a family Thanksgiving prayer then each person around the table shares what they are most thankful for."	 Randall Harris 578th CBSS "Eating a good meal and watching football."
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## THIS IS AFSO21 COUNTRY



## ▶ IN BRIEF

### FEDERAL BENEFITS OPEN SEASON ENDS DEC. 8

The Office of Personnel Management has announced the Federal Benefits Open Season for Federal Employees Health Benefits, the Federal Employees Dental and Vision Insurance Program and the Federal

Flexible Spending Account program. The open season for all three programs runs through Dec. 8.

OPM's guides to federal benefits provide important summary information on FEHB, FEDVIP, and FSAFEDS programs. The guides are available on the Office of Personnel Management Web site at [www.opm.gov/insure/health](http://www.opm.gov/insure/health)

[/planinfo/guides/index.asp](http://planinfo/guides/index.asp). Make sure you select the right Guide to Federal Benefits. Most Federal civilians will review RI 70-1, but temporary employees will review RI 70-8.

During the open season you may enroll, change health plans or options, cancel enrollment, change to self-only or self and family, and waive or begin partici-

pation in Premium Conversion. Open season enrollments or changes will be effective January 4, 2009 and show up on the Leave and Earnings Statement received January 23, 2009. You will conduct your Open Season enrollment or change via the web-based

Employee Benefits Information System or the Benefits and Entitlements Service Team automated phone system. There are two advantages to using EBIS: you can print a copy of the SF 2809 (Health Benefits Election Form) after completing the election, and most

elections can be accomplished without counselor assistance.

EBIS is located behind the Air Force Portal (<https://www.my.af.mil>) and the AFPC secure Web site. If using the BEST phone system, dial toll-free 1-800-616-3775.

