

RAR FORM 7.

DECISION ON REQUEST FOR REASONABLE ACCOMMODATION

Case Number

Date Received by Program Manager

Requestor

Decision Maker

Requested Reasonable Accommodation:

Notice to Requestor:

_____ I have decided to grant your requested reasonable accommodation. The accommodation will be implemented no later than: _____.

Accepted

Rejected

Requestor Sign & Date

Notice to Requestor:

_____ I have decided to grant you an accommodation other than the one specifically requested. Instead, I am granting you the following alternative reasonable accommodation:

My reasons for not granting your specifically requested reasonable accommodation are:

I believe the alternative reasonable accommodation will be effective because:

This alternative reasonable accommodation will be implemented no later than: _____.

Accepted

Rejected

Requestor Sign & Date

Notice to Requestor:

_____ I have decided there is not a reasonable accommodation available that will allow you to accomplish the essential functions of your job and am granting no reasonable accommodation. My specific reasons for this decision are as follow:

Accepted

Rejected

Requestor Sign & Date

Should you reject my decision, I am providing you **RAR Form 8** which is your Rights Advisement.

Decision Maker

Date