

MEMORANDUM FOR WR-ALC/PA

78 CS/SCBN

FROM:

SUBJECT: Review of Internet Release Package (IRP) for Public Release

1. Request Public Affairs review the attached data information prior to placement on the Robins AFB WWW Public Access Server. It will be available to the public through the Internet and will no have restricted access. It is unclassified, technically accurate, non-proprietary, and considered suitable for public release.
2. TITLE _____
3. PURPOSE _____
4. INTENDED AUDIENCE _____
5. I have accomplished check list and have read and understand my responsibilities as outlined in RAFBI 37-102.

(Page Originator's Signature)

(Director or Deputy Signature)

(Title, Org. Tel.) (Title, Org. Tel.)

(2-letter)

(OPSEC Coordination by Organizational OPSEC POC)

Notes:

1. **Public Affairs:** The Office of Public Affairs determines whether the information is of value to the general public (text,pictures,graphics). Obtain Public Affairs coordination on new and updated information on the public-access server.
2. **OPSEC and Critical Information List:** Use unit-developed Critical Information Lists and coordinate with unit OPSEC monitor for public-access information. (see AFI 10-1101).
3. **Replicated information:** Do not copy files from other sources. Use hypertext links to reference information. Information providers/OPRs may replicate information for performance or security reasons: however, you must get permission from the source OPR to replicate the information and to establish procedures to update/maintain the information.
4. **Copyright information:** Obtain copyright documentation before use.

Public Affairs recommendation follows:

_____ **Concurs. Review case number _____ is assigned.**

_____ **NonConcur, subject to incorporation of recommended changes.**

_____ **Object—Reason _____**