

If a spill is greater than 5 gallons, a hazardous/unknown chemical, covers greater than 2 ft diameter, enters a storm drain, pond, creek or stream: notify your supervisor, **DIAL 911 and report the spill.**

Small Spill Cleanup

1. Wear gloves and goggles or face shield and other PPE as needed.
2. Soak up spilled material. Use absorbent pads or socks if available. Granular material may also be used, but due to higher disposal cost is not preferred.
3. If you need a drum for disposal, call 61176 for a drum and label.
4. After hours use any available container and label it with the following information:
 - Contents of container (example: “Absorbent pads with oil”)
 - If contents include fuel or hazardous material, include the words: **HAZARDOUS WASTE** on the container.
 - Date the container with the date the material was put into the container.
5. If additional cleanup material is required call the Fire Department at 63488.
6. Call Environmental Management during regular work hours to arrange for waste pick-up at 61176

Post Cleanup Requirements

The following items must be completed:

1. Within 24 hours:
 - Fill out the OIL SPILL NOTIFICATION FORM found on this website.
 - Send completed form by hand delivery, mail, e-mail, or fax to WR-ALC/EM, 926-9642.
2. File a copy of the Oil Spill Notification Form at your site.
3. Follow up with Russ Adams at (61197 ext. 150) to ensure your form was received.

